

Brownell Library Strategic Planning Committee Meeting
July 15th, 2019
Kolvoord Room, Brownell Library

Minutes

In attendance: Christine Packard, Wendy Hysko, Hannah Tracy, Beth Custer, Megan Allison, Alex Carmical, and Andy Kolovos

The meeting was called to order at 12:10pm by Christine Packard

No additions or deletions from the agenda.

Beth moved to approve the minutes of the meeting on June 3rd, 2019. Alex seconded. The minutes were unanimously approved as written.

Future meetings: September 16th at noon and September 21st from 9am to noon. Both meetings will be held in the Kolvoord Room at the library.

Hannah reported that a total of 464 surveys have been submitted.

Christine reported that revelers at the Essex Junction Block Party on July 27th will have the opportunity to complete surveys, which will be available at a table stationed by library trustees and teen volunteers. Meghan added that a button-making apparatus will be deployed to lure the revelers to the table. There are supplies to make about 200 buttons.

Collection of surveys will cease at the end of July. Hannah will analyze the results during August, and the next meeting, which is on September 16th, will be dedicated to the distribution and discussion of the survey results.

During a longish meeting, from 9am to noon on September 21st, we'll begin to hammer out the 5-year Strategic Plan. If necessary, a future meeting will be scheduled to massage the details of the draft and to produce a polished product.

Motion to adjourn by Andy; seconded by Wendy. The meeting was adjourned at 12:55pm. Next meeting: September 16th at noon in the Kolvoord Room.

Minutes taken by Alex Carmical