

**Brownell Library Board of Trustees**

Essex Junction, VT

Minutes of meeting from Tuesday, February 16, 2021, 7 PM

Recording secretary: Jeanne Grant

Attendees: Christine Packard, Wendy Hysko, Alison Pierce, Sheila Porter, Helen Donahey, Beth Custer, Dottie Bergendahl, Ann Wadsworth, Linda Costello, Joe Knox, Jeanne Grant, Andy Kolovos, Rachael Coe

Meeting called to order at 7:02 by Christine P.

**Agenda changes/deletions:** None

**Minutes of meeting January 19, 2021:**

Dottie moved to accept minutes of January 19 as amended (Kolovos misspelling); Sheila seconded.

**Financial Report:** Joe and Dottie

Checking account has \$2,233.71

CD: \$2,824.90

Dottie reviewed budget numbers:

All as expected. Some numbers are under, such as electricity and gas, because library hours and services reduced due to Covid. *Be aware this is an extraordinarily atypical year when reviewing and planning budget.*

Jeanne moved we accept financial report. Sheila seconded. Accepted.

**Announcements:**

Tech Services Assistant hired: Ashley Bolger. Fully staffed for the first time in a year.

Zoom virtual house party tomorrow night re: merger info. Hosted by Christine P. and presented by Elaine Haney. All Trustees invited.

Megan and Alison are interviewing people for sub positions this week.

**Reports:**

Attendance at online programs has declined, perhaps due to pandemic and screen fatigue. Craft kits are very popular. Significant number of homeschooling materials being requested and picked up.

Dottie recommended making a separate circulation report for pandemic year. This year is not comparable to any other year. Not until March and April 2021 will Brownell be able to compare March and April numbers from 2020.

**Committee Reports:** no committees

**Foundation Report:** Dottie: Meeting next week.

**Old Business:**

No update on plan for libraries pending merger vote.

Merger vote on March 2.

Governor Scott extended state of emergency for another month; therefore, Brownell will continue to operate with curbside pickup and no patrons entering library.

Staffing update: New Tech Services Assistant will begin in a couple of weeks.

**New Business:**

Village Meeting will be the 1<sup>st</sup> Wed. of April.

**Adjournment:**

Sheila moved to adjourn; Dottie seconded. Meeting adjourned at 8:00.

Minutes submitted by Jeanne Grant

