

Brownell Library
Trustee Meeting Minutes

11/21/2023

Brownell Trustees in attendance: Sheila Porter Dottie Bergendahl, Linda Costello,, Jeanne Grant, Ann Wadsworth, Gabrielle Stevenson

Brownell Staff in Attendance: Wendy Hysko & Erna Deutsch

Agenda changes or deletions: Add a gift for a staff member to the agenda.; brainstorm ways to participate in trustee appointments in future meeting.

Public to be heard: None

Announcements: Karen Hergesheimer will be joining the board in December.

Minutes of October 17th, 2023: Dottie moved to accept the minutes as written, Sheila 2nd, Minutes passed.

Financial report: Checking- \$2144.96 and CD -\$2864.14

We are on track with finances at this time report

Sheila acknowledged the financial report, Dottie 2nd, passed unanimously.

Library director and staff report:

We discussed the staff report and the need to find a way to deliver books to seniors that are unable to make it to the library.

Committee report: No committees.

Foundation report: Dottie- The book donations day was successful last week. There will be no book donations for the month of December for the Holidays. .

Old Business: None

New business:

Collection development policy: It was decided to list the Library bill of rights separately in the appendix instead of a link to the ALA, in case the link changes without our knowing.

On page 2 under the scope of the collection item 2, change layman to layperson.

Dottie moved to approve the Collection development policy with the edited change, Jeanne 2nd, passed unanimously .

Update to monthly report to Library trustees: It's appreciated that the report includes 2019 in the statistics. Thank You

Train Hop: December 8th 5:30pm-8:00pm

Need volunteers for the letters to Santa, train sitter and stamp passport.

Senior Center Space: We discussed the senior center space usage and the possible use of the library if available. A new program director needs to be hired.

Future Library Trustee appointment brainstorm: Tabled until next month.

Gift card for Staff:

Sheila moved to purchase a gift card to Naguenos Filipino for a staff member, Ann 2nd, Motion passed.

Adjournment: Sheila moved to adjourn the meeting, Linda 2nd, Meeting adjourned.