

Brownell Library Trustees  
Meeting Minutes  
04/17/2018

Brownell Trustees in attendance: Dottie Bergendahl, Linda Costello, Beth Custer, Andy Kolovos, Joe Knox, Christine Packard, Sheila Porter, Sydney Turer, Ann Wadsworth

Brownell Staff in Attendance: Hannah Tracy, Erna Deutsch

Other Attendees: Max Holzman

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Meeting called to order at/by: 7:00pm by Christine  
Notes on agenda items, voting outcomes.  
Minutes submitted by: Andy Kolovos

Christine informed Trustees that Max Holzman will be leaving the board. Max expressed his regrets. We will miss him.

#### **Agenda Changes/Deletions**

No changes or deletions

#### **Minutes of Tuesday, March 20, 2018**

Ann noted a spelling error in the minutes. Linda moved to accept minutes as corrected. Sheila seconded. Accepted unanimously.

#### **Financial Report**

Joe could not obtain current information on Trustee accounts because our Foundation contact is out of state and did not have direct access to information. Foundation contact referred Joe to Dottie. Dottie is unaware of any changes. As of last month the Trustee Fund was \$2229.19 and CD \$2720.06.

Trustees reviewed the budget. Remarks were made regarding the status of various budget items.

Trustees acknowledged the financial report.

#### **Announcements**

Erna described the Star Wars themed May The Fourth event and solicited help from the Trustees.

Hannah and Erna reviewed the current status of hiring the new Youth Librarian.

## **Reports**

### *Library Director and Staff Report (enc)*

Dottie commented on the ongoing sewer line problems at the library. Hannah provided trustees with an update. An investigation determined that roots are the issue and a resolution is in process. Library is now stocking bathrooms with a different toilet paper and paper towels. They are investigating hand dryers to replace paper towels. Discussion of the sewer issues ensued.

Sheila commented on the reading buddies program and how much her Chickens (children) enjoyed it.

## **Committee Reports**

There are no committees.

## **Foundation Report**

Linda and Dottie reported on the latest Foundation meeting. Foundation has voted to give Trustees the income from the book room from the May 26 (day of the parade) though June 16. There will be a workgroup May 19 to prepare for the Memorial Day Parade Book Sale.

Foundation is still in need of new members. The next Foundation meeting will be on May 19.

Trustees reviewed pricing of the books for the Memorial Day Parade Book Sale. It will be the same as last year. Christine outlined the procedures for the day.

## **Old Business**

*Penny Pillsbury fund – update and slide digitization*

No new information.

*Update on building projects*

New flooring has been installed on stairs, and walls around stairs have been freshly painted.

*Trustee portrait display*

Trustee portrait display is on hold.

*Village Meeting*

Christine characterized Village Meeting for those who did not attend.

*New website update*

Hannah provided an update on the development of the new website.

*Planning Essex Junction History event*

Hannah reported that the new slide scanner has arrived as has the cable for digitizing VHS. No date has been set for the event. Andy will have a meeting with Wendy and Hannah to finalize planning.

**New Business**

*Trustees Book Sale*

Discussed in the Foundation Report above.

*Hate propaganda in Vermont libraries*

Hannah reported that several libraries in the state have found White Nationalist materials placed in books, mostly in academic libraries in the southern part of the state.

*Library Trustee vacancies*

There are two trustee vacancies.

### **Adjournment**

Dottie moved to adjourn. Sheila seconded. Accepted unanimously. Meeting adjourned at 7:56pm.

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Note on Vermont Open Meeting Law - minutes must be taken at every public meeting and must include at least the members present, active participants, motions made, and votes taken. And posted on website and be available by request within 5 days of meeting.

\*\*\*Minutes should be provided to Library Staff for posting by Friday afternoon of the meeting week to adhere to Vermont Open Meeting law. \*\*\*